

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**June 16, 2006**

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, June 16, 2006, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

**Members present:** Mrs. Patricia (Pat) Dickens, Mr. Napoleon Moore, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Mr. Lawrence Warren and Ms. Veldore Young.

**Members not present:** Mr. Chip Crane, Mr. George Walker and Mrs. Brenda Yonge.

**Staff in attendance:** Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Dr. Jason Pugh, Mrs. Eloise Richardson, Mrs. Denise Walley and Ms. Debra West.

**Guests in attendance:** Dr. Vivian Presley – Coahoma Community College; Mr. Chuck Rubisoff – Attorney General's Office; Dr. Bill Smith – Institutions of Higher Learning (IHL); Mr. Art Sharpe – Mississippi Department of Health; and Ms. Sarah Belton – Mississippi Department of Education.

**CALL TO ORDER**

Vice Chair Lawrence Warren called the meeting to order at 9:10 a.m.

**PRELIMINARIES**

Mr. Lawrence Warren gave the invocation.

**Approval of the Minutes of the May 18 - 19, 2006, Meetings**

Upon a motion by Mr. Jimmy Murphy and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the minutes of the May 18 - 19, 2006, meetings.

**Review and Approval of Agenda**

Upon a motion by Mr. Jimmy Murphy and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the agenda as presented.

**REPORTS/ACTION**

**Executive Director's Report**

Dr. Stonecypher began by announcing the passing of General Denver Brackeen. General Brackeen was an excellent Board Member and will be missed by the Board and SBCJC staff. Dr. Stonecypher reminded the Board that the term of three other board members will expire at the end of the month, those being Mr. Jimmy Murphy, Mr. Lawrence Warren and Ms. Veldore Young. However, the Members would be asked to continue serving until the Governor reappoints them or makes a new appointment.

## **SBCJC Minutes: June 16, 2006**

Mr. John Adcock has announced his intent to retire at the end of June 2006. Dr. Stonecypher introduced Ms. Debra West, who will fill his position as Director of Career and Technical Education, effective July 1. The SBCJC office will post the Program Specialist position that Ms. West is currently filling.

Dr. Stonecypher announced that Dr. Hal Higdon, vice president at Mississippi Gulf Coast Community College, has accepted a job as president at a community college in Missouri.

During the Travel section of the meeting, Dr. Stonecypher intends to ask for Board approval to travel out-of-state to attend a State Director's meeting. This year's meeting will be held in New Mexico during the month of August.

Dr. Stonecypher provided and reviewed several news articles, shown as "Exhibit F".

Mrs. Ricki Garrett, Executive Director of the Mississippi Nurses Association, has asked that the Board consider a joint meeting in September with the IHL Board on a Wednesday evening. The meeting would be held at the Nursing Association's Building on September 20, 2006. Those present voiced no objections and it was decided that the Board office would poll the members not present to determine their opinions.

Dr. Stonecypher gave a brief report on the MACJC Legislative Workshop that was held in Tunica on June 11 – 14, 2006. Mid-Level funding continues to be the main focus of the group and plans to pursue this item was discussed.

The Board offices will be closed on July 4, 2006, in celebration of Independence Day.

### **MACJC Report**

Dr. Vivian Presley stated that the Association met on May 23<sup>rd</sup> in Jackson and on June 14<sup>th</sup> in Tunica. At the May 23 meeting, a representative from the Mississippi Industries for the Blind gave a presentation. The Mississippi Industries for the Blind is a state agency that was created to establish industries, businesses, shops and workshops for the employment of the blind and to market their products. The representative informed the Association of items that are available for purchase, which can also be found on their website at: [www.msblind.org](http://www.msblind.org)

During the Legislative Workshop, Dr. Pamela Cox-Otto – CEO of InterAct Communications, gave a report on the most recent activities. Phase I is expected to be completed in September, just in time for the 2007 Legislative Session. At which time Phase II of the project will begin, which includes development of a state-wide advocacy plan.

A committee to review Virtual Community College enrollment was formed and will be chaired by Dr. Howell Garner. The committee will be looking at out-of-state enrollment for virtual students. Dr. Presley stated that virtual enrollment at the colleges has increased 17% between Fall of 2004 and Fall 2005, with approximately 2.8% of those being from out-of-state students.

Dr. Presley announced that this would be her last meeting as chair of the Association, having completed a two-year term. The Board applauded Dr. Presley on her efforts and accomplishments as chair of the association. Dr. David Cole will become the new chair, effective July 1, 2006.

### **Mr. Art Sharpe – Mississippi Department of Health**

Dr. Stonecypher stated that several meetings have taken place to inform state agencies of a possible pandemic in the United States and what should be done to prepare for it. Dr.

## **SBCJC Minutes: June 16, 2006**

Stonecypher stated that one aspect of preparedness might consist of purchasing electronic devices to operate the Board offices remotely in the event of a travel ban.

Mr. Sharpe gave a brief explanation of Avian Influenza; also known as the "Bird Flu", which is subtitled as H5N1. Currently, the death of less than 150 human beings have been recorded, all being in third world countries.

Mr. Sharpe stated that in the event of a pandemic, schools and day cares would be the first to close, as a first step to stopping the spread. He advised stocking non-perishable food items and water to prepare for this or any other possible disaster.

### **Workforce Report**

Dr. Pugh began by stating that the colleges have until July 18<sup>th</sup> to closeout all projects for reimbursement for the fiscal year. It is expected that approximately \$14,000,000 will be reimbursed for FY2006 for workforce projects. The Budget report and other workforce related information is attached as "Exhibit A".

The next State Workforce Investment Board (SWIB) meeting will be held on June 29, 2006. SBCJC Workforce personnel are on the agenda to provide a presentation regarding what the SBCJC does related to workforce training, as well as explaining the role of the community colleges. Currently, the SWIB is looking at workforce accountability measures; therefore, the Association has asked that the SBCJC office prepare a unified response to submit to the SWIB Accountability Committee.

Dr. Pugh gave a report on the DOL Advanced Manufacturing Grant, the WIA Asset Mapping Grant, and the ADA Professional Association. Dr. Pugh provided information on the FY2007 Challenge Grant, which is included as part of "Exhibit A".

The *FY 2007 Workforce Education Action Plan and Project Policies* have been submitted and has gone through the Administrative Procedures Process with no comments being posted; therefore, final approval was requested for the policies that are shown as "Exhibit B". Upon a motion by Mrs. Pat Dickens and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the *FY 2007 Workforce Education Action Plan and Project Policies*.

### **Career and Technical Education Report**

Mr. John Adcock reported on renewing the contract between the SBCJC and the State Department of Education (SDE) regarding Postsecondary Career and Technical Education. The current two-year agreement will expire June 30, 2006. Mr. Adcock and other SBCJC staff met with SDE to work out issues, such as length of agreement and disbursement of funds; however, the SDE has put the agreement on hold at this time.

Mr. Adcock reported on program changes, shown as "Exhibit C".

Upon a motion by Ms. Veldore Young and a second by Mrs. Pat Dickens, the Board **unanimously approved** the request of **Northwest Mississippi Community College to offer a Paralegal Technology program at Oxford.**

Upon a motion by Mr. Jimmy Murphy and a second by Ms. Veldore Young, the Board **unanimously approved** the **closure of the following programs** at the noted locations:

Copiah-Lincoln      **Process Technology** with two options:

Paper & Chemical and Oil & Gas (Wesson)

East Central	<b>Gerontology</b> (Decatur)
East Mississippi	<b>Automotive Technology</b> (Scooba)
Itawamba	<b>Electronics Commerce</b> (Tupelo)
Meridian	<b>Information Management</b> (Meridian)
MS Delta	<b>Catfish Technology and Horticulture*</b> (Moorhead) * to close 12/30/06
MS Gulf Coast	<b>Carpentry</b> (Jefferson Davis) <b>Aquaculture</b> (West Harrison) <b>Welding</b> (George County and the Applied Tech. Dev. Center in Gulfport) <b>Microcomputer Technology</b> (Perkinston, Jackson County and Jefferson Davis) <b>Office Systems</b> (Perkinston, Jackson County and Jefferson Davis) <b>Teacher Assistant</b> (Jefferson Davis) <b>Horticulture</b> (Perkinston) <b>Drafting</b> (Perkinston)
Northeast	<b>Electronics &amp; Comm. Tech</b> (Booneville) <b>Fashion Merchandising</b> (Booneville) <b>Manufacturing Technology</b> (Booneville)
Southwest	<b>Automation &amp; Controls (Robotics)</b> (Summit)

**Accountability and Technology Report**

Dr. Larry Day reported that the EdNet Board has not met since the last Board meeting.

Dr. Day provided a copy of the **5-Year Capital Improvement Report**, shown as "Exhibit D", for 2008 - 2012. Dr. Day briefly explained the colleges' plans that have been previously approved by the individual college boards. Upon a motion by Mr. Jimmy Murphy and a second by Mr. Napoleon Moore, the Board **unanimously approved** the proposed 5-year Capital Improvement Report for submission to the Mississippi Bureau of Buildings, Grounds, and Real Property.

Mr. Murphy addressed the Board regarding the upcoming changes with EdNet and the contract with Mississippi Public Broadcasting (MPB) in regards to Mr. Martin Mangold. Mr. Murphy asked Dr. Stonecypher to create a letter of support in honor of Mr. Mangold for the past services he has provided to EdNet, to be addressed to the executive director of MPB. Upon a motion by Mr. Jimmy Murphy and a second by Mr. Napoleon Moore, the Board **unanimously approved** that a letter of support and commendation be drafted in honor of Mr. Martin Mangold, addressed to Ms. Marie Antoon, Executive Director of MPB.

**Program Report**

Mrs. Eloise Richardson began by reporting on the upcoming ABE Summer Workshop that will be held on June 21-22, 2006 in Natchez; as well as the Workshop that will be held in Oxford on July

13 -14, 2006. She provided a copy of the "Conference-At-A-Glance" displaying the sessions that will be conducted, see "Exhibit G". Learning Disabilities will be a main focus during the conference, since many ABE students have various types of learning disabilities. Mr. Murphy will be a guest speaker at the Oxford meeting.

At the end of July, Mrs. Richardson is planning a "Teacher's Academy" that will be conducted at Eagle Ridge Conference Center (Hinds).

### **Legislative Report**

Dr. Bradberry stated that there will be possibly five (5) new legislators at the start of the FY2008 Legislative Session. This is due to several deaths and resignations.

Items that were discussed during the MACJC Legislative Workshop will be covered during the Finance Section of the meeting.

### **Finance Report**

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Jimmy Murphy and a second by Mrs. Pat Dickens, the Board **unanimously approved** the **Education Enhancement Fund Disbursements** from Fund 4080 in the amount of \$2,563,982 and Fund 4110 in the amount of \$50,662 (a total amount of \$2,614,644) for May 31, 2006, shown as "Finance Attachment 1a".

The Board also **unanimously approved** the projected amounts of the **Education Enhancement Fund Disbursements** for June 30, 2006, with the Fund 4080 amount being \$2,563,981.13 and Funds 4110 being \$50,661 (for a total amount for June being \$2,614,642.13) as shown in "Finance Attachment 1b".

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **unanimously approved** payment to **Blackboard for ASP Services** the amount of \$318,340 for 2006-07, \$289,050 for 2007-08, and \$310,913 for 2008-09, as shown in "Finance Attachment 2a".

Upon a motion by Mr. Jimmy Murphy and a second by Ms. Veldore Young, the Board **unanimously approved** payment to the **Attorney General's Office** in the amount \$25,146 for legal services provided by Mr. Chuck Rubisoff; see "Finance Attachment 2b".

Upon a motion by Mr. Jimmy Murphy and a second by Ms. Veldore Young, the Board **unanimously approved** the proposed **FY 2008 Budget Requests** for Support and Administration, as shown in "Finance Attachments 3a & 3b".

Mrs. Gilbert reviewed the **Financial Statements for Fund 2291 and Special Funds** as of May, 21, 2006, shown as "Finance Attachments 4a & 4b".

Upon a motion by Mr. Napoleon Moore and a second by Ms. Veldore Young, the Board **unanimously approved** the **General Fund Disbursement from Fund 2298** for July 2006 – FY 2007 in the amount of \$29,861,540, shown as "Finance Attachment 5a & 5b".

### **Travel Authorizations**

Mr. Warren asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Dr. Dorothy Nelson and a second by Mr. Jimmy

Murphy, the Board voted unanimously to approve travel authorizations, as follows:

Ms. Veldore Young attended a TYCA meeting on April 28, and the Mississippi Mandate meeting on May 17, both in Jackson.

Dr. Stonecypher to attend a Director's Meeting in New Mexico on August 6 – 10, 2006.

**Joint Committee on Performance Evaluation and Expenditure Review (PEER) Update**

Dr. Stonecypher reported that he and several staff members met with PEER to hear the findings and recommendations. The SBCJC office has submitted a letter of response (shown as "Exhibit E") and awaits the PEER report to be published for public review.

**Consideration of Executive Session Regarding a Personnel Matter**

Mr. Jimmy Murphy made a motion, seconded by Mrs. Pat Dickens, that the Board close the meeting to consider going into executive session. Motion passed unanimously.

After discussion, the Board voted unanimously to go into executive session to discuss the evaluation of Dr. Wayne Stonecypher. Mr. Warren opened the meeting and announced that the Board had voted to go into executive session to discuss the evaluation of Dr. Wayne Stonecypher.

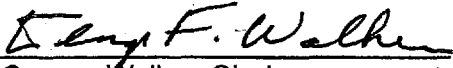
**MINUTES OF THE EXECUTIVE SESSION**

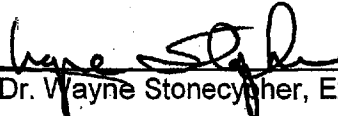
Board Members present during all or part of the executive session were *Mrs. Patricia Dickens, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. Lawrence Warren, Mrs. Brenda Yonge and Ms. Veldore Young.*

The discussion was based on evaluations submitted by all Board members covering all aspects of Stonecypher's job performance. After discussion, it was unanimously voted to implement a ten percent (10%) increase of his current salary of \$144,200, to the amount of \$158,620, effective on July 1, 2006.

**ADJOURNMENT**

There being no further business, the meeting adjourned.

  
Mr. George Walker, Chairman

 8-1-06  
Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Workforce Activity Report -----	A
<i>FY 2007 Workforce Education Action Plan and Project Policies – Final Approval</i> -----	B
Career and Technical Education Program Changes-----	C
5-Year Capital Improvement Report-----	D
Joint Committee on Performance Evaluation and Expenditure Review (PEER) Letter of Response-----	E
Various News Articles -----	F
ABE Conference At-A-Glance-----	G
Education Enhancement Fund Disbursement for May 2006-----	Finance Attachment 1a
Education Enhancement Fund Disbursement for June 2006-----	Finance Attachment 1b
ASP Services for Blackboard -----	Finance Attachment 2a
Interagency Agreement with the Attorney General for Legal Services -----	Finance Attachment 2b
FY 2008 Budget Request for Support and Administration-----	Finance Attachments 3a & 3b
Financial Statements for Fund 2291 and Special Funds as of May 21, 2006-----	Finance Attachments 4a & 4b
General Fund Disbursement from Fund 2298 for July 2006 – FY 2007 -----	Finance Attachments 5a & 5b